



Position: Weekend Shelter Supervisor/Security Enforcement

Bring your love of Christ and your servant heart to work. Do you have a passion to serve and looking for purpose? This position is responsible for holding our men accountable. In your role, you will report to the Shelter Manager and assist in all operational aspects of GIFT's Men's Shelter on the weekends. The incumbent is responsible for maximizing a safe, clean, and an efficient environment always. We offer a somewhat flexible weekend schedule.

**Duties & Responsibilities:**

- Supervise all aspects of shelter administrative/discipline procedures recommendations
- Conduct bunk inspections, perimeter checks, and random UA screens
- Oversee the orderliness and condition of the Kitchen and occasionally assist in meal preparation.
- Assist with clients' issues/questions in a timely/reasonable/professional manner
- Enforce all shelter policies and procedures including conducting random UA screens
- Promote/maintain a Christian focus for men in the shelter
- Practice/enforce GIFTS mission/vision/core values
- Assist in receiving and recording weekend donations
- May participate in light custodian duties as needed

**Physical Functions/Activities:**

- \*Walking
- \*Standing
- \*Lifting to 50 lbs.
- \*Sight
- \*Hearing

**Education/Experience/Skills Required:**

- \*Reading
- \*Oral Comm. Skills
- \*Written Comm. Skills

**Experience Requirements:**

- \*0-2 Years

**Special Requirements:**

Must have demonstrated commitment and adherence to understanding and implementing the mission, vision, and core values of GIFTS Men's Shelter. A background plus experience dealing with addiction, mental illness, poverty & homelessness desired. Supervisory experience is required. Must be able to work in an environment where guests could be confrontational and thus should have knowledge of de-escalation and conflict resolution techniques. Also, must be able to display a positive, non-judgmental attitude toward clients.